



VICTORIA PARK STATE SCHOOL

ENROLMENT MANAGEMENT PLAN

Download catchment map

[Victoria Park State School](#)  1.1M

Background

Victoria Park State School has a proud history of providing an excellent education for the students in our local community. The lack of playground space, the limited area for any new building on the site and the strong desire of our school community to implement our curriculum program in a safe and welcoming environment has initiated the school community decision to manage the enrolments at this school.

The enrolment management plan has been developed in consultation with the school community and supported by the school council and Education Queensland. It is an important part of our strategy to maximise the use of the available facilities and grounds and ensure we can continue to provide the excellent education program for our local community.

Rationale

Victoria Park State School recognises as its prime obligation the provision of access to an appropriate educational service for students resident within this community as defined by its local catchment area.

Because of enrolment capacity and growth Victoria Park State School may be unable to meet this obligation in future, unless action is taken now to manage enrolment.

This plan sets out the conditions under which students may be enrolled into Victoria Park State School.

Enrolment capacity of school

The school currently has the capacity to enrol up to 610 Students in 27 classrooms.

Local catchment area

The school's enrolment capacity for students who live outside the local catchment is dependent upon:

- the school's enrolment capacity
- catering for in-catchment enrolments
- allowing for in-catchment growth during the year
- ensuring an even spread of students across all year levels while maintaining class size targets

The local catchment area is based on equidistance boundaries with other schools. The attached map defines the boundary area for which Victoria Park State School is the closest school by trafficable route. Should this capacity change because of changes to road networks, this will be formally notified through the registration and gazettal of an amended plan including the operative date for the new catchment area.

Programs for students with disabilities are regional programs for students whose educational support needs are additional to, or different from, other students. Students who live outside the catchment area and are verified or likely to be verified with a disability can enrol in the school to attend the program if it is the closest program to their home and meets their individualised need.

Enrolment Policy

All students who reside within the local catchment area and are eligible for enrolment in the educational program offered by the school have a right to enrolment at the school. The Principal will hold places for students who relocate to within the catchment boundary throughout the school year.

Enrolment of students from outside the local catchment area will be managed to ensure that the total current and forecast enrolments do not exceed the school's current built capacity and where applicable will ensure there is an even spread of students across year levels or class groupings.

The school's enrolment management plan does not replace other departmental policy; for example Safe, Supportive and Disciplined School Environment, nor does it over ride subsequent determinations regarding built school capacity.

Enrolment Criteria

Students who reside outside the school's local catchment boundary who apply for enrolment at the school will be put on a waiting list in order of receipt of application. Where there is spare capacity, students will be enrolled from the waiting list based on the following criteria and order of priority:

- Siblings of students already enrolled
- Children and young people who are subject to child protection orders that grant guardianship or custody to the Chief Executive Officer of the Department of Child Safety.
- Students whose parent or legal guardian is employed by the school.
- Siblings of students who have left the school and reside outside of the local catchment boundary.

- Students who reside outside the catchment area and who officially leave the school will be considered for re-admission in accordance with the enrolment criteria.

Proof of Residency

School should select which documentation is required to be produced:

Parents who wish to enrol their child/ren at Victoria Park State School under the Enrolment Management Plan will need to demonstrate that the child/ren to be enrolled, reside within the catchment area. The following documentation may be required if requested by the principal:

- Rates notice, Electricity account
- Signed unconditional House Contract
- Rental Agreement stamped and signed by real estate agency for a minimum of six months duration
- Rental Bond receipt
- Registration on a State or Federal Electoral Roll
- Australian Citizenship, Permanent Residence status or eligibility under a Visa category
- Statutory declaration

Acceptance and notification processes

Applications for admission into Years Prep-6 will be accepted each year from the beginning of Term 3 for enrolment to commence from the beginning of Term 1 the following year.

Applications will be recorded in order of receipt.

Applications will remain current only for the year of submission.

Review

All enrolment applications will be considered on merit in accordance with the enrolment criteria.

Parents wishing to have an unsuccessful enrolment application reviewed may seek clarification from the principal. Parents may provide a written submission seeking a review of an unsuccessful enrolment application. This submission should present evidence to substantiate a claim that the stated criteria have not been applied fairly and equitably.

The Enrolment Management Committee will review written submissions and the reply should be in writing within 14 days of submission.

Enrolment Management Committee

The enrolment management committee consists of Principal (Chair)/P&C or School Council Representative/Representative of Executive Director (Schools)/Staff Representative.

Further appeal should be directed to the Executive Director (Schools) whose decision will be final.

Please contact the principal at Victoria Park State School on - Tel: (07) 4951 6333 should you wish to discuss, or need further assistance with enrolments.